**JOB APPLICATION FORM**

**for**

**Global 1 History**

**Teacher’s Assistant – Room 103**

**Job Requirements:** You MUST have **90% attendance** **and be DISCRETE**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class Period\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**References**

|  |  |  |
| --- | --- | --- |
| Name | Relationship  | Email or Phone Number |
| 1. |  |  |
| 2. |  |  |

If necessary, are you able to stay after school? (Circle One: Yes No )

If yes, do you have access to reliable transport? (Circle One: Yes No )

Do you need special accommodations? (Circle One: Yes No )

Please explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Applicant’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Global 1/ Ms. Chambers

Teacher’s Assistant

Job Description

* Fully Assist Substitute Teacher when Ms. Chambers is absent
* Keep Classroom Clean (desks, floors, and counters)
* Train new students to classroom rules, guidelines, and web page
* Make sure absent students receive missed work
* Make sure class is stocked with supplies (i.e. pencil sharpener, scissors, tissue)
* Keep a NEAT bin with work for the month available for absent students
* Hang Classmates Work on Wall’s
* Twice a marking period, take down old work from walls to replace with new.
* Collect Homework and file in a NEAT bin
* Collect Classwork and file in a NEAT bin
* Assist Ms. Chambers with Round Circles

**Compensations**

1. Gift Card (possibilities: mall, Mc. Donald’s, Wendy’s, DiBellas, Razor Sharks, Amerk’s)
2. Future Job Reference
3. Pizza/Fruit lunch with Teacher
4. Access to teacher’s personal Refrigerator
5. Movie Theatre Tickets
6. 3 Passes on Homework a marking period (Receive grade of 100% in grade book)
7. 2 Passes a Marking Period to Library for Research and reading purposes ONLY.